

Request for Proposal for Landscaping and 3 -month Maintenance Services

Project: Florin Road Community Beautification Project

Location: Florin Road Corridor, Sacramento, CA

Issued by: Florin Road Partnership, Inc.

Grant: Clean California Local Grant Program (CCLGP), as per Assembly Bill 149 (2021)

Date: October 1, 2024

Background

The Clean California Local Grant Program (CCLGP), under California Street and Highway Code section 91.41, was initiated to clean, beautify, and improve local spaces. In 2024, the City of Sacramento received \$1,122,172 to implement the Florin Road Community Beautification Project—a collaborative effort with the Sojourner Truth African Heritage Museum, Florin Road Partnership, Florin Square Community Development Corporation, and the City of Sacramento.

This initiative includes public art installations, landscaping upgrades, public seating, and branding along Florin Road. It aims to enhance cultural connections, placemaking, and community engagement, particularly through involving local youth in beautification efforts. The landscaping services provided through this RFP will be essential in revitalizing planters, updating greenery, and maintaining aesthetically pleasing public spaces along the corridor. ****Locations of project:** 2245 Florin Road (Florin Square), Sacramento, 2221 Florin Road, (Quality Tune Up) Sacramento, CA

Scope of Work

The selected contractor will provide professional landscaping and 3 months of maintenance services to implement and sustain the landscape elements specified in the Florin Road Community Beautification Project.

I. Landscaping Services Required

1. Tree and Plant Installation

- Plant 6 trees and 100 drought-tolerant plants throughout the designated landscape areas as designed by the landscape architect, (provided as Attachment 1).

2. Landscape Upgrades

- The upgrade to the location is landscaping within Planters A, B, C (adjacent to Quality Tune Up) and Planters 1, 2, and 3 (owned by Florin Square), which includes installation of mulch, river rock and decomposed granite as well as architectural details such as cemented cobblestone.

3. Ongoing Maintenance

- Provide maintenance services for landscaping, including watering, trimming, replacement of plants (as needed), and upkeep of mulch or groundcover.

- Maintenance timeline and frequency to be agreed upon, with regular weekly reports submitted to Florin Road Partnership.

II. Contractor Responsibilities

- **Project Understanding and Design Implementation:** Execute landscaping tasks per the design concepts in the Florin Road Community Beautification Project Proposal.
- **Compliance and Quality Control:** Maintain adherence to drought-tolerant and sustainable landscaping principles, prioritizing materials and methods that support environmental goals.
- **Documentation and Reporting:** Provide regular updates, photos, and summaries of completed work, as well as final documentation upon project completion.

III. Project Term

This agreement is effective upon execution and is anticipated to conclude by December 31, 2024, unless extended by mutual consent.

IV. Compensation and Reimbursement

The Partnership will compensate the contractor based on agreed rates, not to exceed the established budget for landscaping services. Payments will be on a reimbursement basis for eligible costs outlined in the Project Scope of Work. Detailed invoices with supporting documentation for expenses incurred are required for each reimbursement request.

Proposal Submission Requirements

Qualified contractors are invited to submit a proposal including:

- **Company Information:** Name, contact details, and background.
- **Relevant Experience:** Description of similar projects completed, with references.
- **Project Approach:** Outline of proposed methods for landscaping, installation, and maintenance services to meet project objectives.
- **Cost Proposal:** Detailed budget with labor and materials breakdown, and hourly rates if applicable.
- **Timeline:** Proposed schedule for completing the installation and maintenance phases within the project term.
- **Proof of Licensure and Insurance:** Copies of required licenses and proof of insurance.
- **Prevailing Wage**
 - **V. Prevailing Wage Compliance**

- In accordance with the Clean California Local Grant Program (CCLGP) and California law (Assembly Bill 149, 2021), all landscaping and maintenance work conducted as part of the Florin Road Community Beautification Project must comply with prevailing wage requirements. Contractors are required to pay workers no less than the prevailing wages established by the California Department of Industrial Relations (DIR) for Sacramento County.
- **Documentation Requirements:**
- **Certified Payroll Records (CPR):** Contractors must submit weekly certified payroll records to the Florin Road Partnership, verifying adherence to prevailing wage rates. These records must include employee classifications, wages, hours worked, and benefits paid.
- **Labor Compliance Forms:** Contractors are required to complete and submit all necessary labor compliance forms provided by the Florin Road Partnership to document compliance with prevailing wage laws.
- **Subcontractor Compliance:** Contractors are responsible for ensuring that any subcontractors engaged in this project also comply with prevailing wage laws and provide certified payroll records.
- **Verification and Reporting:**
- **DIR Registration:** Contractors must maintain active registration with the DIR for public works projects and provide proof of registration along with their proposal.
- **On-Site Monitoring:** Florin Road Partnership may conduct on-site monitoring to verify compliance with prevailing wage requirements.
- **Non-Compliance Penalties:**
- Failure to adhere to prevailing wage requirements may result in penalties, withholding of payment, and potential disqualification from future Florin Road Partnership projects.
- Please include documentation confirming your compliance with prevailing wage regulations, including DIR registration and any additional certification, within your proposal submission.

Proposal Submission Deadline

Questions on this proposal, must be in writing by November 8, 2024. Proposals are due by November 12, 2024 submitted electronically to Corey@FlorinRoad.com.

Selection Criteria

Proposals will be evaluated based on:

- Demonstrated expertise in drought-tolerant landscaping and community beautification projects.
- Alignment with project goals of sustainability, community pride, and aesthetic appeal.
- Cost-effectiveness and feasibility of the proposed timeline.
- Quality and thoroughness of the project approach and proposed maintenance plan.

For inquiries or further information regarding this RFP, please contact: **Corey DeRoo, Executive Director**

Florin Road Partnership, Inc.

Phone: 916-424-4230

Email: Corey@FlorinRoad.com

We look forward to collaborating with a qualified landscape professional committed to enhancing our community spaces along Florin Road!